

Training Request Form

This form is to be completed by individuals who would like to request a course from Iowa Homeland Security and Emergency Management Department (HSEMD). HSEMD partners with FEMA and other federally funded programs to provide high-quality training to individuals who have a role in emergency management. These programs offer resident or state-delivered (G-level courses) which are listed in the [FEMA Course Catalog](#).

Submit training request form to the training email at hsemdtraining@iowa.gov

Training Staff: Steve Warren, 515-725-3201; Beth Lewis, 515-725-3204

Course Request Point of Contact (POC):

Name:

Organization:

Phone:

Email:

Will you serve as the local host POC for the course you are requesting?

YES **NO**

If **NO**, provide name, phone #, and email of local host POC

Is your local emergency manager aware of this training?

YES **NO**

If **YES**, please identify that individual

If **NO**, we/HSEMD will notify them for their awareness

****Please view the [Statewide Training Site](#) before scheduling referencing: is course already being offered or location of requesting course.**

Requested Course title:

Course number *(if applicable)*

Training location address *(facility name, street address, city, zip):*

Identify three potential dates for delivery *(HSEMD will recruit using these dates):*

***Please allow 5 business days for review and correspondence regarding this training request**