



IOWA HOMELAND SECURITY AND EMERGENCY MANAGEMENT DEPARTMENT

TO: Emergency Management Coordinators
FROM: Mark Schouten, Director
CC: Joyce Flinn, Cristie Duric
SUBJECT: Change to Iowa Administrative Code Pertaining to Training
DATE: 8/12/2016

On August 10, 2016, the following changes of Iowa Administrative Code § 605 ch 7 subrule 4(4) will take effect; (1) a reduction in the time frame to complete baseline and professional development training from five years to two years and; (2) the removal of the listing of specific baseline and professional development courses from the subrule.

The purpose of this change was to allow the department director the opportunity to develop and update the list of required courses in consultation with the Iowa Emergency Management Association with more ease and flexibility. Furthermore, a two year timeframe for completion is more reasonable than five years. A list of required baseline and professional development courses will be maintained on the Iowa Homeland Security and Emergency Management Department's statewide training portal at hsemdtraining.iowa.gov.

Individuals who have successfully completed the baseline and professional development courses will not be required to complete any updated replacement courses.

Individuals who are currently working to complete the requisite courses will need to adhere to the new course list. However, if a certificate of completion was accepted by HSEMD for a retired course, the individual will not need to take the updated replacement course.